

Red Bag Check List *

Subject to Change

- ☐ **Red Case**
- ☐ Keys (2 Sets)
- ☐ DS200 & Blue Ballot Box Seals
- ☐ EPB & Red Bag Seals
- ☐ Case Seals
- ☐ Tamper Tape
- ☐ USB Memory Stick Return Bubble Wrap

- ☐ **Black Case**
- ☐ Chain of Custody Document
- ☐ Case Seals

- ☐ **VAC Box (2)**

- ☐ **State Contingency VACs (White Box)**

- ☐ **Precinct Register (Brown Envelope)**

- ☐ **Extended Voting Hours Packet**
Do not open unless instructed

- ☐ **Document Jacket**
Please see Document Jacket Check-List for contents

- ☐ **Cell Phone (If provided)**
Not all Precincts will receive Cell Phone

**DRAFT: Precincts may contain additional items not listed*

Document Jacket Checklist *

Subject to Change

- ☐ **Red Folder**
- ☐ Key Concerns Checklist
- ☐ Cart Integrity Report
- ☐ Ballot Certificate
- ☐ Election Day Log
- ☐ Cancelled VAC Log
- ☐ Tamper Tape Removal Report
- ☐ Closing Summary Report
- ☐ Provisional Ballot Certificate
- ☐ Provisional Ballot Tally Sheet
- ☐ Polling Room Sign-In Sheet – side pocket
- ☐ Cancelled VAC Envelope – side pocket
- ☐ Provisional VAC Envelope – in side pocket of folder
- ☐ Unofficial Voter Turnout Reports – side pocket
- ☐ Scanning Unit Integrity Report - side pocket
- ☐ BMD Integrity Report - side pocket
- ☐ *Additional Documents TBA*

PLEASE NOTE:

Election Judge Payroll Sheet is distributed at supply pick up, but must be placed in Red Folder for Return to BOE – ALL JUDGES MUST SIGN

Loose in Document Jacket

- ☐ Judge Name Tags
- ☐ Challenger/Watcher Name Tags
- ☐ Voter Assistance Forms Return Envelope
- ☐ Voter Update Forms Return Envelope
- ☐ Completed Voter Registration Applications (VRAs) Envelope
- ☐ Affidavit of Challenger and Challenged Voter Forms & Envelope
- ☐ Last Voter Card
- ☐ Elderly/Disabled Line Placement Card
- ☐ Multi-language labels
- ☐ Voter Assistance Table Sign
- ☐ Voter Assistance Buttons
- ☐ Sample Ballots for Voter Information Table
- ☐ Information Cards for Voters (Blue cards)
- ☐ *Additional Items TBA*

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